

St. Xavier's University, Kolkata

NOTIFICATION FOR RENEWAL OF SCHOLARSHIPS FOR EVEN SEMESTER, ACADEMIC SESSION 2025-26

(For all students who are currently availing University scholarships)

Applications for renewal are invited from the students **who are currently availing** University scholarships for the upcoming Even Semester, Academic Session 2025-26.

Mandatory Requirements:

1. The student must fulfil the academic & income criteria as given in **Annexure-I**. Only the attendance in the regular classes will be considered. Attendance in any additional classes/special classes, etc. will **not** be considered.
2. The student must not incur any arrear/backlog paper(s) in the current semester or any preceding semester(s).
3. There are **no fees due** from the student up to the current semester.
4. The student must not have any record of disciplinary action against him/her in the current semester or in any preceding semesters by the Disciplinary Committee of the University.
5. The student must not be a recipient of any Government Scholarship or any other external Scholarships or Financial Assistance.

Documents regarding Proof of Income: (Not required to apply for Merit-based scholarships)

1. **Income Tax Return/TDS Statement/Form-16** of parent(s)/guardian for the **Financial Year 2024-2025 i.e., ITR Assessment Year 2025-26** (April, 2024 to March, 2025).
2. **Annual Information Statement (AIS)** downloaded from the Income Tax e-filing portal of parent(s)/guardian for the **Financial Year 2024-2025**. AIS of both parents/guardian(s) are mandatory.
3. **Bank Statement/Bank Passbook** of parent(s)/guardian **for last six months**, i.e. **from 1st May, 2025 to 31st October, 2025**.
4. **Latest Salary Statement** issued by the employer or **Latest Pay Slip** issued by the employer or **Latest Pension Statement** or **Income Certificate (in case of business) for the last financial year** issued by competent Govt. authority of parent(s)/guardian. Please note that the Income Certificate of parent(s)/guardian must be issued by a Group-A Gazetted Officer (i.e. Executive Officer/Chief Engineer or above) if residing in a Municipal Area or, BDO/Jt.BDO or above if residing in Rural Area. The proforma for Income Certificate is enclosed herewith as **Annexure-II**.

Instructions for Applying:

1. Applicants need to login to the student portal to apply for renewal of scholarship for the upcoming semester by clicking on the appropriate link.
2. After the completion of their application, the students are required to take a printout of the final online application form which must be signed by their parents and themselves.
3. The application form along with self-attested copies of all the supporting documents listed above may be submitted by hand/post/courier to the Office of the Registrar, St. Xavier's University, Kolkata, Administrative Building (1st floor).

Last Date for submission of Scholarship Application in Online Portal: 1st December, 2025

Last Date for submission of Hardcopy of Scholarship Application: 2nd December, 2025

Important Notes:

1. Mere possession of eligibility does not ensure the grant of scholarship.
2. Scholarship applications may not be considered if the hardcopy is received after the due date.
3. Any canvassing by or on behalf of the student with regard to their selection for the above scholarship shall be considered as disqualification.
4. Incomplete application form with/without supporting documents will be summarily rejected.
5. The Scholarship Committee reserves the right to review, modify or cancel the grant of Scholarship due to changes in academic progress or general conduct of the student in accordance with the University rules and regulations or due to the unavailability of funding from the sponsoring body.
6. If the student is found to furnish any false information or is recommended for any disciplinary action by the Disciplinary Committee at any stage of the course, his/her scholarship shall stand revoked.

7. The University may seek additional information/supporting documents from the student, if required, on the basis of the information provided in the Scholarship Application form and the enclosed documents for further scrutiny.
8. The Deans of the respective Departments/Faculties/Schools may call the student and their parent(s)/guardians to appear before them for a short interview.
9. The decision of the Vice-Chancellor of the University shall be final and binding with respect to grant of scholarship.
10. If a student is unable to meet the above-mentioned requirements for renewal of the scholarship in any of the subsequent semester(s), his/her scholarship shall be cancelled for the remaining duration of his course.
11. The Scholarships sponsored by external benefactors is subject to the availability of funds. In case a student applying for the renewal of Scholarships funded by external benefactors is found eligible, he/she may be granted University Scholarship for the same amount.
12. The University will not be responsible for postal delay, if any.

For any further queries, the students are requested to contact the Office of the Registrar at **033-66249846** on working days between 9AM to 5PM or send an email to scholarship@sxuk.edu.in

**Academic & Income criteria for various University Scholarship Schemes for the upcoming
Even Semester, Academic Year 2025-26**

FOR BOTH PG & UG COURSES (EXCEPT MBA):

Sl. No.	Scholarship Scheme	Annual Family Income Limit	Minimum marks required in the current semester	Minimum attendance required in the current semester	Total Waiver to be granted per Semester
1	Loyola Scholarship	₹ 3,60,000	60%	75%	100% on Tuition Fees Only
2	Britto Scholarship	₹ 4,20,000	60%	75%	50% on Tuition Fees Only
3	Arrupe Scholarship	₹ 4,80,000	60%	75%	50% on Tuition Fees Only
4	Rupa Scholarship	₹ 3,60,000	60%	75%	100% on Tuition Fees Only
5	Ignatius Scholarship (for Divyang students)	NA	50%	75%	100% on Tuition Fees Only

FOR UG COURSES ONLY:

Sl. No.	Scholarship Scheme	Annual Family Income Limit	Minimum marks required in the current semester	Minimum attendance required in the current semester	Total Waiver to be granted per Semester
6	Nihil Ultra Scholarship (Merit Based)	NA	75%	75%	100% on Tuition Fees Only
7	Lafont Scholarship (Merit Based)	NA	75%	75%	50% on Tuition Fees Only
8	Ravi Kant Kasat Memorial Scholarship	₹ 4,20,000	60%	75%	50% on Tuition Fees Only
9	Dr. Dhruba Chandra Scholarship	₹ 3,60,000	60%	75%	100% on Tuition Fees Only
10	Mother Teresa Scholarship	₹ 3,60,000	60%	75%	100% on Tuition Fees Only
11	Sampa Bose Memorial Scholarship	₹ 3,60,000	60%	75%	100% on Tuition Fees Only
12	Sushil Kumar Poddar Memorial Scholarship	₹ 3,60,000	60%	75%	Full Waiver except Exam Fees
13	Mahendra and Saroj Tandon Scholarship	₹ 3,60,000	60%	75%	Full Waiver except Exam Fees

FOR PG COURSES ONLY (EXCEPT MBA):

Sl. No.	Scholarship Scheme	Annual Family Income Limit	Minimum marks required in the current semester	Minimum attendance required in the current semester	Total Waiver to be granted per Semester
14	Exide Scholarship	₹ 3,60,000	60%	75%	100% on Tuition Fees Only
15	Snegam Scholarship	₹ 3,60,000	60%	75%	100% on Tuition Fees Only
16	Merit Scholarship for Science (Full)	NA	60%	75%	100% on Tuition Fees Only
17	Merit Scholarship for Science (Half)				50% on Tuition Fees Only
18	Vijay Chopra Scholarship	₹ 3,60,000	60%	75%	Full Waiver except Exam Fees

FOR MBA ONLY:

Sl. No.	Scholarship Scheme	Annual Family Income Limit	Minimum marks required in the current semester	Minimum attendance required in the current semester	Total Waiver to be granted per Semester
19	Fr. Beckers Scholarship	₹ 6,00,000	70%	90%	50% on Tuition Fees Only
20	TFW Scheme for MBA Batch 2024-25	₹ 8,00,000	70%	90%	100% on Tuition Fees Only

PROFORMA FOR INCOME CERTIFICATE

(In case of non-salaried Parent/Guardian)

(To be issued by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas or Executive Officer in case of Municipality or Deputy Commissioner of Corporation or any equivalent Group-A Gazetted Officer in State or Central Government Service)

I certify to the best of my knowledge that Shri/Kumari/Smt.
 son/daughter/wife of Shri/Smt. resident of
 Village/Town: PO: PS:
 Dist: State:
 is known to me for (Years/Months).

His/Her father/guardian/husband, Shri/Kumari/Smt. is a permanent
 resident of Village/Town: PO: PS:
 Dist: State:

The total annual family income from all sources of both the parents/guardian/husband/student for the
 financial year is ₹ only.

Place:
 Date:

.....
 (Signature with Seal)

.....
 (Name in Block Letters)

.....
 (Designation & Department)

Full Address:

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In case of salaried parents/guardian, latest salary certificate/ pay slips of the last three months issued by the present employer must be submitted.